

BUS LANE ADJUDICATION SERVICE JOINT COMMITTEE

REPORT FOR RESOLUTION

DATE: 27th January 2009
AGENDA ITEM Number 8
SUBJECT: Monitoring of Revenue Account 2008/09
REPORT OF: The Lead Authority

PURPOSE OF REPORT

To present to the Committee expenditure monitoring information in respect of the Revenue Account for year 2008/09.

RECOMMENDATIONS

It is recommended that the Joint Committee:

[i] Note the income and expenditure position at 30 September 2008.

[ii] Authorise the Lead Officer to incur expenditure against the revenue budget in excess of the £87,660 set by the Committee should the need arise, provided such expenditure is within the total income.

[iii] Agree that should there be a surplus of income in the 2008/09 revenue account this is to be carried forward to year 2009/10.

[iv] Agree that should there be an underachievement of income in the 2008/09 account that existing reserves be used to balance the account.

FINANCIAL CONSEQUENCES FOR THE REVENUE BUDGET

There are no immediate consequences to the Revenue budget.

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1.0 INTRODUCTION

- 1.1 At the meeting of the BLASJC held 29th January 2008, the revenue budget estimate was approved for the year 2008/09 (see Table 1).
- 1.2 This report provides the Committee with the expenditure position at 30 September 2008.
- 1.3 The adjudication service is operated on a self-financing basis with income obtained from charges made to the BLASJC member authorities. There is no capital budget for the year 2008/09.

2.0 BACKGROUND

- 2.1 The revenue budget estimate was established by the Committee for 2008/2009 on the basis that this would reflect the Councils who are already members of the BLASJC. The take up of councils has been slower than anticipated since the inception of the scheme and therefore no account was taken of new councils commencing enforcement. There have been two new councils commencing during the financial year, the last of which joined in September 2008.
- 2.2 Experience to date suggests that there is likely to be an underachievement of income and this together with appeals activity will continued to be monitored in year.
- 2.3 Should it be the case that there is a need for a greater expenditure than that provided for in the approved budget then there is a recommendation to authorise the Head of Service to incur additional expenditure, provided such expenditure does not exceed the income for the current year.
- 2.4 Should there be a greater income than expenditure in the year then there is a recommendation that this be transferred into the succeeding year as reserves.
- 2.5 Should there be an underachievement of income, there is a recommendation that the existing reserves are utilised to balance the account.

Revenue Cash Flow

- 2.6 The Accounts and Audit Regulations require a cash flow statement to be prepared. The invoicing quarterly in advance broadly addresses the balancing of cash flow

Table 1 Bus Lane Adjudication Service Budget 2008/09

Analysis	Budget 2006/07	Budget 2007/08	Outturn 2007/08	Budget 2008/09	Actual at 30.09.08	Projected Outturn
Expenditure:	£	£	£	£	£	£
Pro Rata per Appeal expenditure	7,577	23,774	43,930	75,034	30,441	60,822
Separate BLASJC costs	2,000	3,000	0	3,000	2,000	3,000
Service Management and Support	1,000	1,000	0	1,000	500	1,000
Audit Fee	500	0	0	0	0	0
Capital Finance Charges	0	0	0	0	0	0
Contingency	409	6,115	0	8,626	0	0
Total Expenditure	11,486	33,889	43,930	87,660	32,941	64,822
Income						
Penalty Charge Notices	-11,486	-33,889	-65,300	-87,660	-28,227	-60,000
Total Income	-11,486	-33,889	-65,300	-87,660	-28,227	-60,000
Surplus\Deficit	0	0	-21,370	0	4,714	4,822